



Stay Secure While Working From Home

REMEMBER:

At home YOU are the security department! Your company has great tools and technology, but you play an important role in keeping your company's data and assets safe.

KNOW THE RISKS

- Insufficiently secured home networks
- Inadequate security on your personal devices
- Insufficiently secured Internet connections
- Failure to follow safe practices and organizational policy

Follow these 5 Steps to Remain Safe & Productive While Working Remotely

1 PLAN AHEAD

- Staying productive while working remotely requires some forethought
- Think through your daily work and make needed adjustments in line with your company's policies

2 SECURE YOUR NETWORK

- Unsecured networks can be easily hacked
- Turn on your router's firewall
- Change the default password
- Change the default network name (SSID)

3 SAFEGUARD YOUR DEVICES

- Your company-issued device is now sharing a network with your personal devices
- Unsecured devices can expose significant risk
- Keep your personal devices up to date by installing antivirus software and the latest updates and patches

4 CONNECT SAFELY

- When handling confidential or restricted confidential data, be sure to follow your company's policies
- Follow your company's processes for private connections and sharing data securely
- Send email securely using the send securely button or encrypt if possible

5 PRACTICE SAFE CYBERSECURITY

- Be aware of new distractions
- Remain vigilant when it comes to cybersecurity
- Continue to look out for phishing scams, avoid clicking on unknown links and attachments
- Prohibit family from accessing your work devices
- Follow your company's policies

CHECK OUT OUR FREE LIST OF SECURITY RESOURCES ON THE NEXT PAGE ›



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FREE SECURITY RESOURCES



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